



Friends of Prince of Wales Park

AGM 2018 7 pm 20th April 2018

Minutes

Attendees:

17

Apologies:

Pam Beck, Susan Stead

Minutes from last meeting:

Proposed as accurate by E Palframan seconded by M. Nutter

Chairman's statement:

Full statement available on request.

Summary:

1. This is the 5th year of work in the park.
2. Many images have been captured of the work done but there is a need of before and after examples to showcase the progress.
3. Planting has been very good with some success and some failures.
4. The second major event. A Right Royal Do, was a success.
5. The improvements and hard work put in by the volunteers and supporters makes the Prince of Wales Park a people park as it was in its inception in 1865
6. Council involvement remains intermittent.
7. By fulfilling all H&S required and purchasing their own equipment the Friends were finally allowed to use power tools this year. (note a leaf blower was loaned to the friends temporarily by Bradford Parks for which the Friends would like to express their gratitude).
8. Thanks were express to all of the donations that allowed the purchase of power tools.
9. A cheque for £500 from Bingley Civic Trust was accepted by the Chair
10. The Chair expressed his gratitude for all of the wonderful work undertaken by the volunteers.
11. Despite an obvious flood in the lower part of the park, due to a blocked drain, Bradford Parks appear unable to assist as it is the grass growing season. Mr D Drucquer volunteered to attempt to intercede on behalf of the Friends group with Bradford Parks.

Treasurer's report:

The full Treasurers report is available on request.

Summary:

1. Income – membership fees and donations make up most of the Friend's income.
2. Donations are erratic and welcome but cannot be relied upon year on year. The only guaranteed income is membership fees. Based up on this the Friends are currently spending more than their guaranteed income (without donations included).
3. The event A Right Royal Do helped increase the available money.
4. Expenditure this year high due to buying power tools – however they are an asset.
5. Notelets sales income is unclear as sales during the Right Royal Do event were included in collections money. Consequently it is not possible to indicate the exact income from these sales.
6. A number of notelets are still available for sale.
7. £240 audit fee for West York Accounting Service. This has assisted the Treasurer align the accounts more closely with the requirements of the Charities commission.
8. Printer ink £70 large amount of membership costs. This is an example of how large ongoing costs can be when compared with guaranteed income. A request was made to minimise the use of paper copies of documents. Progress has been made this year with Trail documents being made available to download from Facebook and the Friend's web site. Also the membership forms no longer provide a membership which provides paper copies of documents.
9. An offer was made from Councillor D Hesseltine to undertake some printing for free.

Constitution change:

Copy of the proposed constitution available on request.

Following the work undertaken by the Treasurer with West York Accounting Service a change to the constitution has been suggested. This will allow auditing of accounts to be completed in accordance with the Charities commission but not necessarily by a qualified accountant.

Proposed by J Nutter, seconded by R Christensen

Election of Committee members

1. Only one committee member has indicated they do not wish to continue as Funding officer.
2. Thanks were extended to R Christensen for her work. Ms Christensen was presented with flowers and a card.
3. All other roles were uncontested, proposed and seconded by the attendees.

Any other business

1. Meeting with I Wood in park. Minutes of meeting available on request.
2. One item raised was the possibility of erecting railings on the more challenging flights of steps in the park. Following the meeting it was assumed I Wood would give his permission. Further approval required from J Ackroyd.
3. A question was raised as to the level of priority this work was being given when considering other issues that need to be addressed.
4. Discussion held over the quality of the flights of steps. Various fixes were suggested from adding an additional step to some flights and re setting. Concern was raised regarding the likelihood of Bradford Parks actually carrying out work I Wood is currently considering the work required.
5. Questions were raised regarding the availability of extra funding for the work due to the Health and Safety issues. This would need investigation. A further suggestion was made for an application to the community chest for funding.
6. Discussion regarding how other friend's groups manage to obtain funds was held
7. Question from the floor "What is happening on tarmac path?" See summary of meeting with IW.
8. The fabric of the tarmac path is not the responsibility of the Friends Group. The Group were urged to formally raise the health and safety issues they feel the path presents. Councillor Hesseltine requested pictures of the areas under question so he could take the matter forward on behalf of the Friends group.
9. St Ives friends have asked for help with removal of plants from Heritage garden which is under threat of closure and redevelopment. Can FoPOWP help move them. Request to make it community asset has been turned down.

AGM 2019 date:

Fri 12th April 2019 venue to be decided.